

## **July 23, 2019 PLANNING COMMISSION MEETING**

**Call to Order:** The meeting was called to order at 7:00 pm by Chair Craig VanMelle

**Roll Call:** Members present: Harry Smith, Craig VanMelle, Tammy Taylor, Rose Ann Wendt, Kurt Vanderscheer. Absent: Brian McCartney-Zoning Administrator

**Pledge of Allegiance was recited.**

**Approval of the Agenda:** Harry Smith made a motion supported by Kurt Vanderscheer to approve the Agenda for July 23, 2019. Motion passed.

**Approval of Draft Minutes:** Harry Smith made a motion supported by Craig VanMelle to approve the minutes of June 25, 2019. Motion passed.

**Old Business:**

- a. NA

**New Business**

- a. Public Hearing on Special Use Permit. Brian and Rosemary Rockhold would like to convert an existing church, which is on a parcel currently zoned Agricultural, into a residential dwelling.

Public Hearing was called to order by Chairman VanMelle at 7:03 pm. Harry Smith asked if Brian Rockhold would be doing the work himself to convert the church. Brian explained most of the work would be hired out. Craig VanMelle spoke to the fact that Brian MacCarnty had already reviewed plans and was agreeable to them.

Harry Smith made a motion supported by Tammy Taylor to close the Public Hearing at 7:05pm. Motion passed.

Following the Public Hearing, Chairman VanMelle asked if any of the members of the Planning Commission had any further questions. Roseann Wendt asked what the timeline would be for completion. Brian Rockhold responded that is yet to be determined. Kurt Vanderscheer asked if this would be the Rockhold's primary residence. Brian Rockhold responded that it would.

- b. Vote on Special Use Permit. Harry Smith made a motion supported by Kurt Vanderscheer to approve the Special Use Permit. Motion passed.

**Zoning Board of Appeals/Zoning Administrator Reports**      **NA**

**Open Discussion on Non-Agenda Items/Public Comment**

Tammy Taylor requested a copy of the Master Plan be sent to all members in a digital format so that review can begin. Craig VanMelle will request this from Brian MacCarnty and send to all members.

**Adjournment:**

Adjournment by acclamation at 7:22 pm

Respectfully submitted  
Tammy Taylor, Secretary