

November 27, 2018 PLANNING COMMISSION MEETING

Call to Order: The meeting was called to order at 7:00 pm by Chair Craig VanMelle

Roll Call: Members present: Harry Smith, Craig VanMelle, Tammy Taylor, Kurt Vanderscheer, Roseann Wendt, Brian MacCarnty-Zoning Administrator.

The Pledge of Allegiance was recited.

Approval of the Agenda: Harry Smith made a motion supported by Craig VanMelle to approve the Agenda for November 27, 2018 Planning Commission Meeting with addition of Attorney email regarding zoning ordinance amendments as Old Business for review. Motion passed.

Minutes: Harry Smith made a motion supported by Craig VanMelle to approve the minutes of August 28, 2018. Motion passed.

Old Business:

- A. Catherine Kaufman, Attorney email
 - a. 1st point with regard to changing R-1 2 Acre minimum.
 - i. The planning commission recommended after the August 28, that R-1 remain a 2 acre minimum with a 150' road frontage. No additional discussion needed.
 - b. 2nd point regarding increasing the minimum building size from 980 sq feet to 1000 sq feet indicated agreement by Attorney.
 - c. 3rd point regarding elimination of the Industrial Zoning District is recommended against by the attorney. The Planning Commission felt this conversation would be best had between the Attorney and Township Supervisor.

New Business

- A. Begin review of Master Plan
 - a. Brian MacCarnty pointed out the last update to the Master Plan is dated January 13, 2015. This would indicate the next review would be due January 2020. It was agreed the Planning Commission would begin review later in the year 2019.
 - b. Chairman Craig VanMelle commented that if it was decided to make any changes to the Master Plan, notifications would need to be sent to adjacent Townships. If no changes, only a note would need to be made in the minutes.

Zoning Board of Appeals/Zoning Administrator Reports

Brian MacCarnty advised there had been two inquiries regarding a vacant church for sale on 121st, currently zoned AG, that could potentially come before the Planning Commission for a Special Use Permit.

Open Discussion on Non-Agenda Items/Public Comment

N/A

Adjournment:

Adjournment by acclamation at 7:43 pm

Respectfully submitted
Tammy Taylor, Secretary

DRAFT