

## **MINUTES of OCTOBER 22, 2013 PLANNING COMMISSION MEETING**

**Call to Order:** The meeting was called to order at 7:00pm by Chair Garofalo

**The Pledge of Allegiance was recited.**

**Roll Call:** Members present: Harry Smith, Fred Lewis, Ron Remington, Tony Garofalo, Carol Browne  
Paul Shamblin, Zoning Officer was absent

**Approval of the Agenda:** Fred Lewis made a motion supported by Harry Smith to approve the Agenda of the October 22, 2013, Planning Commission Meeting. Motion passed.

**Minutes:** A typo was corrected. Harry Smith made a motion supported by Ron Remington to approve the corrected minutes of August 27, 2013 Planning Commission Meeting. Motion passed.

### **Old Business:**

#### A. Review Cemetery Ordinance

Discussion of increase in burial fees resulted in no changes made. However the following recommendations will be made to the Township Board to effectively lower costs to the Township.

- (a) Investigate a different vendor for site preparation. (i.e. Sexton at Cheshire Township)
- (b) Close the part of the Cemetery that is not recorded properly (no new sales) and sell new lots only in the newer sections.
- (c) Give plot owners (or families of owners) 90 days notice that the Township will no longer maintain headstones.

Further review of the cemetery ordinance resulted in adding a new letter E. "The Township will not maintain headstones" to **SECTION 6: Markers and Memorials**; removing "and any perpetual care fund" from **SECTION 11: Records**; and changing the wording in **SECTION 7: Interment Regulations B.** to read: "At least 48 hours notice shall be given for the opening of the burial space without prior approval from the township clerk."

Harry Smith made a motion to approve these changes in Cemetery Ordinance No. 236 supported by Fred Lewis. Motion passed. This concludes the Commission's review of the Cemetery Ordinance. Secretary Browne will forward the Ordinance with the recommended changes to Clerk Ellis to be put on the Township Board agenda.

Other items of discussion under this topic were the possibility of doing a radar scan and seeking a grant to cover the cost of the scan. Chair Garofalo reported that the cost of a radar scan would be around \$20,000 and that grants are not available to us for that purpose because it is considered a maintenance expense. He will continue to investigate this matter and report back at a later meeting.

#### B. Citizen's Advisory Board

A list of eight names was drawn up by members of the Commission for recommendation to the Township Supervisor. Secretary Browne will forward the names to the Supervisor.

### **New Business:**

None

**Zoning Administrator Report:**

None

**Open Discussion of Non-Agenda Items:**

Chair Garofalo stated there is no business before the Commission for November. He suggested that unless business arises the Commission use November as a social meeting (no payment to members) in acknowledgement of the work they have accomplished over the past two years. There was agreement that this was a good way to end the year since there is no December meeting. The Commission will meet for dinner at 6 pm on November 26th. Spouses are invited.

**Adjournment:**

Harry Smith made a motion, supported by Fred Lewis to adjourn the meeting. The meeting adjourned at 8:07 p.m.

Respectfully submitted

Carol S. Browne, Secretary