

## MINUTES of AUGUST 27, 2013 PLANNING COMMISSION MEETING

**Call to Order:** The meeting was called to order at 7:00pm by Chair Garofalo

**Roll Call:** Members present: Harry Smith, Fred Lewis, Ron Remington, Tony Garofalo, Carol Browne & Paul Shamblin, Zoning Officer

**The Pledge of Allegiance was recited.**

**Minutes:** Corrections to the minutes: Delete Zoning Administrator's report and record that he was absent at the July 23, 2013 Planning Commission meeting. Harry Smith made a motion supported by Ron Remington to approve the corrected minutes of JULY 23, 2013, Planning Commission meeting. Motion passed.

**Approval of the Agenda:** Harry Smith made a motion supported by Fred Lewis to approve the Agenda of the August 27, 2013, Planning Commission Meeting. Motion passed.

**Old Business:**

A. Review Cemetery Ordinance

Discussion resulted in a motion from Fred Lewis, supported by Harry Smith to add "**All interments in lots shall be restricted to members of the owner's family and relatives unless special permission to the contrary shall have been obtained in writing from the Township Supervisor**" to Section 3: Sale of Burial Spaces. Motion passed. The last sentence of Section 3 shall be deleted to conform to the previous motion.

Discussion of Fees and definition of perpetual care:

Motion made by Fred Lewis, supported by Tony Garofalo to add "**An administrative fee shall be charged for repurchasing a cemetery burial space or spaces.**" to Section 10: Repurchase of Burial Spaces. Motion passed.

Motion made by Ron Remington supported by Fred Lewis to add a new letter I to Section 8: Ground Maintenance that states: "**Township responsibility for upkeep shall be limited to providing water and water tank, mowing, trimming, snow removal, tree removal and grading of the cemetery road.** Motion passed.

B. Recommendations for changes in cemetery fees:

Resident and non-resident plots. Motion made by Tony Garofalo supported by Harry Smith to increase the resident price to \$350 and the non-resident price to \$750. Motion passed.

Burial prices: Motion made by Tony Garofalo supported by Ron Remington that all burial charges to residents reflect a 25% overhead added to vendor cost. Motion passed. This will be reviewed annually by the Township Board and changes in pricing made in accordance with current vendor costs.

Footing fee: Motion to raise footing fee to .75 per square inch was withdrawn until further information can be gathered. Fred Lewis will contact Gorden Funeral Home.

Tony will contact the Department of Agriculture about possible grants to survey the unsurveyed portion of the cemetery and Carol Browne will investigate the possibility of a radar survey.

## B. Citizen's Advisory Board

Several names were mentioned as possible candidates for a Citizen's Advisory Board to review our ordinances for errors, omissions and ordinances that are no longer needed or out of date. Chair Garofalo will forward the names to the Township Supervisor.

### **New Business:**

None

### **Zoning Administrator Report:**

Towers on M40 have been erected and satellites are being hung. The companies have cooperated fully with the Township. The township ordinance is working as expected. There will be three towers when the construction is finished. This is a good use of our commercial corridor.

Blight issues are being monitored.

### **Open Discussion of Non-Agenda Items:**

None

### **Adjournment:**

Harry Smith made a motion, supported by Fred Lewis to adjourn the meeting. The meeting adjourned at 9:00 p.m.

Respectfully submitted

Carol S. Browne, Secretary